

Highfield Level 2 Award for Door Supervisors in the Private Security Industry (Top UP)

The SIA has changed the qualifications needed for an SIA licence. This follows a review of the licence-linked qualifications.

The SIA has developed **top-up training** to make sure current Door Supervisor and Security Guarding licence holders have the same basic skills and knowledge as new entrants achieving the updated qualifications.

From October 2021, door supervisors and security guards will need to complete top-up training before they renew their licence.

How long will it take?

To complete this qualification you will be expected to undertake 23 hours of learning. The SIA stipulates a minimum of 13 contact hours (2-days) plus self-study. Full details and the pre-course work will be sent out to you and must be completed before the course date.

Topics covered

These include principles of terror threat awareness, principles of using equipment as a door supervisor and the application of physical intervention skills.

Assessment method

This qualification is assessed by practical assessments and multiple-choice examinations.

Booking Options

If you hold an accredited First Aid or Emergency First Aid certificate that will still be valid for at least 12 months from the course start date then you only need to attend the 2 day top-up. You must email this certificate to us by replying to the booking confirmation email.

Entry Requirements

Security operatives are likely in the course of their work to be required to make calls to the emergency services, or for example communicate to resolve conflict. It is essential that security operatives can communicate effectively. It is assumed that all current SIA licence holders wishing to renew will already have these skills but we will also check to ensure if you need any additional support on the course as it may be a long time since you previously undertook your SIA training or Upskilling. Therefore;

- All learners must demonstrate a good grasp of the English language, as assessments are only available in this language. This may involve completing a short assessment prior to enrolment.
- This qualification is aimed at learners aged over 18, due to age restrictions on applying for an SIA licence.
- From the 1st April 2021 all learners must present with a Level 3 Emergency First Aid at Work qualification (or equivalent) before undertaking an SIA course in Security or Door Supervision, or Top-Up Training so ***please see information on pre-course e-learning and enrolment on the Emergency First Aid at Work course and dates on separate document.***

Booking Options

- If you hold an accredited First Aid or Emergency First Aid certificate that will still be valid for at least 12 months from the course start date then you only need to attend the 2 day top-up. You must email this certificate to us by replying to the booking confirmation email once you have enrolled and paid.

Photo and ID Requirements

You will need to bring ID with you to be able to sit the exams. If you have a current Passport *and* a photo driving license these will be ideal. Alternatively you can bring your original birth certificate if you do not have a passport or driving licence – along with two other forms of ID showing your current address *such as* a recent utility bill, P45/P60, Council Tax statement (less than 12 months old) or bank statement (less than 3 months old).

Please refer to the ID requirements sheet which you will be sent with your joining instructions to make sure you will have the correct and sufficient amount of ID to be able to do the course and sit the exams.

Upon successful completion learners may wish to continue their development via the completion of any of the sign-posted qualifications/training:

Location:	Royal Wootton Bassett
Duration	2 days plus self-study learning.
Times:	8.30am to 5.30pm

How to Pay: pay in full by using online banking
or by cash or debit/credit card.
We can invoice your company if they are paying.

Alternative Qualifications

SIA licensing Downgrading to Security Officer Licence:

You can downgrade your licence from a Door Supervisor one to a Security Guard one by doing the Security Officer Top-Up Course.

<https://www.ibauk.com/security-officers-in-the-private-security-industry/>

Close Protection downgrade to Door Supervisor Licence:

You can downgrade your licence from a Close Protection licence to a Door Supervisor licence by completing this Door Supervisor Top-Up Course.

Please let us know if you have any questions regarding which SIA licence, downgrading your licence or Top Up requirements and which would be appropriate for you or assistance in deciding which course to do which is most appropriate for you.

Location: please refer to joining instructions.

All venues are in Royal Wootton Bassett.

**CONTACT US NOW FOR MORE INFORMATION ON THIS COURSE AND TO BOOK YOUR
PLACE ON 01793 855090**

OR EMAIL OFFICE@IBAUK.COM