

# Highfield Level 2 Award for Working as a Security Officer within the Private Security (RQF)

Under the Private Security Industry Act 2001, all security officers must hold a licence to practice, issued by the Security Industry Authority (SIA). To work as a security officer you need to apply for a SIA licence. You cannot get your SIA licence without first attending this training course and gaining the Security Officer qualification. Once you have your licence you can start earning and have an exciting career in the security industry earning rates of up to £8-10 per hr, and salaries of £19k+ year.

## Qualification Structure

This qualification consists of three units, which learners must complete successfully in order to achieve the qualification, they are;

- Unit 1 - Working within the Private Security Industry
- Unit 2 - Working as a Security Officer within the Private Security Industry
- Unit 3 - Conflict Management within the Private Security Industry

## Duration

Courses are delivered over four days. Plus distance learning for elements of Unit 1 before attending this training.

## How will I be assessed?

Multiple-choice question exams which are externally marked by the awarding body. Practical assessments on the course for Safe Searching, Use of a Radio, and Conflict Management.

## NEW Entry Requirements from 1<sup>st</sup> April 2020

You must hold a Level 3 Emergency First Aid at Work certificate (or above) which has at least 12 months to expire prior to starting this course. Evidence will be required upon enrolment of your current first aid certificate.

We offer evening classes for one night a month, 6pm to 10pm. Or you can attend one of our day courses which we run every month to get this qualification before you attend your course.

Security operatives are likely, in the course of their work, to be required to make calls to the emergency services, and communicate clearly to resolve conflict. It is therefore essential that security operatives are able to communicate clearly. All learners are therefore required to demonstrate a good grasp of the English language, as assessments are only available in this language. This may involve completing a short assessment prior to enrolment. Minimum age of 18.

### **Photo and ID Requirements**

You will need to bring ID with you to be able to sit the exams. If you have a current Passport *and* a photo driving licence these will be ideal. Please refer to the ID requirements sheet which you will be sent with your joining instructions to make sure you will have the correct and sufficient amount of ID to be able to do the course and sit the exams.

### **Joining Instructions**

On receipt of your completed enrolment form and course fees, you will receive detailed and informative instructions. This will include information on the distance learning unit you will need to complete prior to attendance.

### **Cancellations**

In the unfortunate event you have to cancel your course a cancellation fee may apply.

*Cancellation fees are as follows;*

Cancellation within 21 days of the start date: 50% of course fee applies.

Cancellation within 7 days of course start date or non-attendance: full course fee applies.

Deposits are non-refundable.

### **Progression**

Upon successful completion learners may wish to continue their development via the completion of any of the sign-posted qualifications/training:

- Highfield Level 2 Award for Working as a Door Supervisor within the Private Security Industry (RQF);
- Highfield Level 2 Award for Working as a CCTV Operator (Public Space Surveillance) within the Private Security Industry (RQF);
- Highfield Level 3 Certificate for Working as a Close Protection Operative within the Private Security Industry (RQF);

**Please note that all SIA qualifications are being revised and new specifications being produced to be implemented from 1<sup>st</sup> April 2020 so qualification units/titles may vary after this date.**

**Cost:** £237 inc vat

**How to Pay:**

The full course fee will be due on enrolment.

We can invoice your company if they are paying.

*In certain circumstances we may accept a deposit to secure a space on a course. Please ask us for payment options.*

**Duration**

4 days plus distance learning module.

**Times:**

8.30am to 5.30pm

**Dates:**

Two weekends – Sat/Sun and Sat/Sun

May – 16<sup>th</sup> & 17<sup>th</sup> May and 23<sup>rd</sup> & 24<sup>th</sup> May 2020

July – 18<sup>th</sup> & 19<sup>th</sup> July and 25<sup>th</sup> & 26<sup>th</sup> July 2020

Sep – 19<sup>th</sup> & 20<sup>th</sup> Sep and 26<sup>th</sup> and 27<sup>th</sup> Sep 2020

November – 21<sup>st</sup> & 22<sup>nd</sup> and 28<sup>th</sup> & 29<sup>th</sup> Nov 2020

Don't forget to also enrol on the Blended Emergency First Aid at Work course:

- Friday 15<sup>th</sup> May 2020 – 6pm to 10pm
- Friday 19<sup>th</sup> June 2020 – 6pm to 10pm
- Friday 17<sup>th</sup> July 2020 – 6pm to 10pm
- Friday 18<sup>th</sup> Sep 2020 – 6pm to 10pm
- Fri 16<sup>th</sup> Oct 2020 – 6pm to 10pm

**Location**

23/24 High Street, Royal Wootton Bassett  
SN4 7AA

**CONTACT US NOW FOR MORE INFORMATION ON THIS COURSE  
AND TO BOOK YOUR PLACE ON 01793 855090 OR EMAIL  
OFFICE@IBAUK.COM**